



# 2022 REZONING & CONDITIONAL REZONING SCHEDULE

Town of Apex, North Carolina

NOTE: If this rezoning petition is for a TND, PUD, MEC, or SD district, please refer to the PUD Schedule.

(1) Pre-application Meetings with TRC and EAB are <u>Required</u>	(2) Initial Submittal Date  <i>Due 12:00 pm</i>	(3) Check Submittal for Completeness  <i>Due 12:00 pm</i>	(4) TRC Comments Forwarded to Applicant	(5) TRC Meeting Date  <i>Time to be Determined</i>	(6) Re-submittal Date for Revised Plans  <i>Due 12:00 pm</i>	(7) TRC Comments Forwarded to Applicant	(8) TRC Meeting Date  <i>Time to be Determined</i>	(9) Published notice posted to Town's Website  Planning Board & Town Council	(10) Written Notification Mailed  Planning Board & Town Council	(11) Planning Board Meeting  4:30 pm	(12) Town Council to set Public Hearing Date	(13) Town Council Meeting  6:00 pm
See #1 below	Jan 3	Jan 3-4	Jan 24	Jan 27 or 28	Feb 11	Feb 21	Feb 24 or 25	Feb 25 - Mar 22	Feb 25	Mar 14	Mar 8	Mar 22
See #1 below	Feb 1	Feb 1-2	Feb 21	Feb 24 or 25	Mar 11	Mar 21	Mar 24 or 25	PB: Mar 25 - Apr 11 TC: Apr 1 - Apr 26	PB: Mar 25 TC: Apr 1	Apr 11	Apr 12	Apr 26
See #1 below	Mar 1	Mar 1-2	Mar 21	Mar 24 or 25	Apr 8	Apr 25	Apr 28 or 29	PB: Apr 29 - May 9 TC: May 6 - May 24	PB: Apr 29 TC: May 6	May 9	May 10	May 24
See #1 below	Apr 1	Apr 1-4	Apr 25	Apr 28 or 29	May 13	May 23	May 26 or 27	PB: May 27 - June 13 TC: June 3 - June 28	PB: May 27 TC: June 3	June 13	June 14	June 28
See #1 below	May 2	May 2-3	May 23	May 26 or 27	June 10	June 21*	June 23 or 24	PB: June 24 - July 11 TC: July 1 - July 26	PB: June 24 TC: July 1	Jul 11	June 28*	July 26
See #1 below	June 1	Jun 1-2	June 21*	June 23 or 24	July 8	July 25	July 28 or 29	PB: July 29 - Aug 8 TC: Aug 5 - Aug 23	PB: July 29 TC: Aug 5	Aug 8	Aug 9	Aug 23
See #1 below	July 1	July 1-5*	July 25	July 28 or 29	Aug 12	Aug 22	Aug 25 or 26	PB: Aug 26 - Sept 12 TC: Sept 2 - Sept 27	PB: Aug 26 TC: Sept 2	Sept 12	Sept 13	Sept 27
See #1 below	Aug 1	Aug 1-2	Aug 22	Aug 25 or 26	Sept 9	Sept 19	Sept 22 or 23	PB: Sept 23 - Oct 10 TC: Sept 30 - Oct 25	PB: Sept 23 TC: Sept 30	Oct 10	Oct 11	Oct 25
See #1 below	Sept 1	Sept 1-2	Sept 19	Sept 22 or 23	Oct 14	Oct 24	Oct 27 or 28	PB: Oct 28 - Nov 14 TC: Nov 4 - Nov 29	PB: Oct 28 TC: Nov 4	Nov 14	Nov 8	Nov 29*
See #1 below	Oct 3	Oct 3-4	Oct 24	Oct 27 or 28	Nov 4*	Nov 14*	Nov 17* or 18*	PB: Nov 18 - Dec 12 TC: Dec 16 - Jan 10*	PB: Nov 18 TC: Dec 16	Dec 12	Dec 13	Jan 10*
See #1 below	Nov 1	Nov 1-2	Nov 14*	Nov 17* or 18*	Dec 2*	Dec 12*	Dec 15* or 16*	PB: Dec 16 - Jan 9 TC: Jan 3 - Jan 24	PB: Dec 16 TC: Jan 3	Jan 9	Jan 10	Jan 24
See #1 below	Dec 1	Dec 1-2	Dec 12*	Dec 15* or 16*	Jan 13	Jan 23	Jan 26 or 27	PB: Jan 27 - Feb 14 TC: Feb 3 - Feb 28	PB: Jan 27 TC: Feb 3	Feb 13	Feb 14	Feb 28

\* Date changed due to holidays/scheduling.

- (1) Applicant is required to meet with TRC members (Pre-application Meeting) to discuss the proposed PD Plan. Please submit a sketch plan of the proposed PD layout to the Department of Planning and Community Development no later than 5 working days prior to the actual pre-application meeting date. Applicant is also required to meet with the Environmental Advisory Board (EAB) prior to submittal. Please schedule this meeting no later than 1 week prior to the EAB meeting.
- (2) Applicant submits petition as indicated in the attached instructions by **12:00 p.m.** on the date indicated above.
- (3) Staff reviews petition for completeness. Incomplete applications are returned to applicant.
- (4) TRC Coordinator compiles TRC member comments and forwards to applicant via e-mail.
- (5) TRC meeting with applicant. Applicant notified in advance of date and time of appointment.
- (6) Applicant re-submits revised PD Plan for PUD from TRC comments.
- (7) TRC Coordinator compiles TRC member comments and forwards to applicant via e-mail.

- (8) 2<sup>nd</sup> TRC meeting with applicant. Applicant notified in advance of date and time of appointment.
- (9) Planning staff prepares and posts legal advertisement on the Town's website for the public hearing before the Planning Board and Town Council.
- (10) Planning staff prepares and mails via 1<sup>st</sup> class mail, written notifications to all property owners, tenants, and neighborhood associations within 300 feet of the subject site.
- (11) Planning Board holds a public hearing and reviews petition in order to make a recommendation to the Town Council.
- (12) Town Council to set public hearing for the next meeting date unless otherwise noted.
- (13) Town Council holds a public hearing and considers recommendations from the Planning Board and Planning Staff to make a final decision.